

Reference nr. 2458 : Mangawhai Museum and Historical Society

Front of House - Reception and gift shop

We are looking for people to join our large team of dedicated volunteers in our reception role. Each shift is two to three hours in the mornings or afternoons. We are looking for people who are either able to help us on a regular basis or on an on-call basis during weekdays and weekends.

We are an iconic Mangawhai destination open 7 days from 10am until 4pm (our in-house cafe closes at 3pm).

We are looking for people who enjoy engaging with the public, like keeping a tidy and proud work space, and enjoy being part of a team. Your satisfaction in the role is important to us, so we are happy to liaise with those interested in ensuring this role is suitable. If not - we have plenty of other roles available.






Training

Full training to be provided.

Specific requirements

- Friendly and honest
- Prepared to learn our basic Point of Sale system
- Happy to work both individually (at times) and in a team environment
- Reliable / Punctual
- Proactive

When:  indicates time slot options.

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Morning							
Afternoon							
Evening							




Duration: **Long-term**

Area: **Mangawhai - Kaiwaka**

Activity: **Advice, information and support**

6 volunteers needed



-  Police check
-  Wheelchair accessible
-  Reference provided after some time